



Corporate Management Group

Absence Request

Absence Information

Employee Name: Cheri Lucius
Department: Quality Assurance
Supervisor: Rhonda Breuer

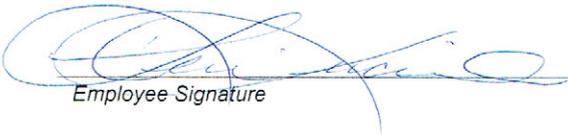
Type of Absence Requested:

- Sick Vacation Bereavement Time Off Without Pay
 Military Jury Duty Maternity/Paternity Other

Dates of Absence: From: Wednesday, January 7, 2015 To: Return Thursday, January 8, 2015

Reason for Absence:
Medical test procedure

You must submit requests for absences, other than sick leave, two days prior to the first day you will be absent.


Employee Signature

12/10/14
Date

Manager Approval

- Approved
 Rejected

Comments:


Manager Signature

12/10/14
Date