

ABIGAIL HARBER

toresdahlfamilybears@gmail.com

(512) 639-4452

**1625 WEST ELIZABETH ST D2
FORT COLLINS, CO 80521**

Red Cross: Westminster, CO-AED/CPR Certified - March 2014

Very quick learner / Self-motivated

University of North Texas: Denton, TX — B.A. of Philosophy

Strong communication skills

Georgetown High School: Georgetown, TX — High School Diploma

Detail-oriented: organized, great clerical skills, etc.

EXPERIENCE

WILDFIRE GEORGETOWN, TX APRIL 2018 – JAN 2019

This is a fine dining restaurant, so I improved upon those skills and learned a lot about different wines and presentation/pairings/ etc. I loved working here, and quickly became one of their stronger servers. I obviously completed the usual side work and opening/closing duties (folding napkins/polishing silverware/cleaning stations/etc.).

LA PLAYA GEORGETOWN, TX JUN 2017 – DEC 2017

Their bar manager trained me as a bartender, where I improved upon my basic cocktail skills. Then their bar manager just didn't show up for a week or so, and I took over her duties during night shifts until they could hire someone permanent. My friend Erica became the GM, and I helped out until they became fully staffed. However, the owners (who just bought it a few months before I started working there) and constant flaky co-workers was too much anxiety for my taste.

WAITRESS, TONI & LUIGI'S GEORGETOWN, TX JAN 2015 - JUN 2017

I worked very hard serving the customers and making sure they were fully satisfied. I also proved myself efficient and competent enough that shortly after starting, my manager assigned me large tables of 20+ people and put me on multiple catering events. Additionally, I was scheduled opening or closing shifts, which conveys I was trusted to set up the restaurant alone. These shifts also included extra detail-oriented cleaning on top of the normal job requirements.

FIRE & ICE GEORGETOWN, TX JUNE 2016 – DEC 2017

This was a new franchise and ended up closing, but it had over 30 taps and a variety of wine. I ran the bar during my shifts, while serving bar food and drinks to the small dining area. I learned a plethora about different beers as well as how to change kegs and properly clean and shut down a bar.

LEFLER LAW FIRM GEORGETOWN, TX MAY 2016 – JULY 2016

CUSTOMER SERVICE REP, BED BATH & BEYOND, BOULDER, CO JUNE 2013-AUG 2014

DELIVERY DRIVER, FLOWERS BY FLORA & GIFTS INC., WESTMINSTER, CO JAN 2014 – MAY 2014

OFFICE MANAGER/TEACHER, YOUNG REMBRANDTS WESTMINSTER, CO NOV 2013- JUNE 2013

MARKETING INTERN, TECO WESTINGHOUSE ROUND ROCK, TX MAY 2011-AUG 2011

WAITRESS, TONI & LUIGI'S GEORGETOWN, TX MAY 2010-AUGUST 2011

SPECIAL NEEDS TEACHER, VALLEY BAPTIST CHURCH SEARCY, AR SEP. 2010-MAY 2011

REFERENCES

Steven Arciszewski, General Manager of Wildfire Work: (512) 869-3473, Cell: (702) 296-3567

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Steve was who hired me at Wildfire and was the GM during my entire employment there.

Michelle Billis, Personal & Professional Reference Cell: (720) 965-3665

Michelle was a seasoned employee when I started working at Wildfire. From the first week I met her, I admired her work ethic, great attitude, and felt like she definitely mentored me in those aspects as well as in life.

Hayden Bownds, Manager/Supervisor at Toni & Luigi's Cell: (512) 639-0307

Hayden was one of my supervisors while working at the restaurant, Toni & Luigi's.

Landon Phillips, Manager at Fire & Ice Cell: (720) 763-0172

Landon was my immediate manager while I worked at Fire & Ice.

Flora, Home: (303) 280-8015

Flora was the owner of the flower shop that I made deliveries for, and also acted as a mentor in my life, during a very difficult time.

Lana DeLeon, Marketing Manager of TECO Westinghouse Work: (512) 218-7409; Email: deleonl@tecowestinghouse.com

Mrs. DeLeon was my supervisor during the extent of my summer marketing internship at TECO Westinghouse.

Cheryl Mitchell, Personal & Professional Reference Home: (512) 863-2180

Not only has Mrs. Mitchell been a long time family friend, I also was semi-employed by her. I housesat and pet watched for her family for around three to four years.