

Lissette S. Abel

45 Snowmass Place Longmont, Colorado 80504
lissette.abel@gmail.com 509-901-2738

Qualifications Summary

- Educator with over 10 years experience working with a variety of students, teachers, and parents
 - Experience as a middle and high school teacher to a diverse population
 - Experience in advising students, maintaining academic records, and organizing academic events
-

Employment History

AppleOne Staffing Agency 2014-present
Boulder, Colorado

- Auguste Escoffier School of Culinary Arts – Administrative Aide, Student Finance

Cempaka International School Damansara Heights – English teacher 2011- 2013
Bukit Damansara, Kuala Lumpur, Malaysia

- Planned, organized, and carried out lesson dynamic plans to multicultural middle and high school classrooms using British and International Baccalaureate (IB) programs.
- Advised students and parents about academic progress, problem areas, and future opportunities at overseas schools, including admission requirements and courses of study.
- Coordinated with staff from multiple countries in academic and co-curricular matters.
- Led and organized students and teachers as a house master; scheduled staff, maintained student records, organized student sport and academic teams for winning house.
- Oversaw students and staff for eighth grade level, including scheduling activities and exams, keeping track of student paperwork, and acting as liaison between teachers and administration.
- Planned and organized successful academic events, such as debates and poetry competitions.
- Mentored teachers new to the international curriculum.

A.B.Enterprise – English teacher 2009 – 2011
Kitajima, Tokushima, Japan

- Taught conversational English to Japanese students ranging in ages from toddlers to retired adults.
- Developed engaging curricula applicable to each student's needs, including basic, business, and test prep English as well as intercultural communications lessons for adults learners.

Next Door Foundation – Literacy Specialist, Leaders of Tomorrow program 2006 – 2008
Milwaukee, Wisconsin, USA

- Supervised students in after-school program and holiday program at non-profit foundation.
- Designed and implemented literacy enrichment program targeted at disadvantaged urban youth in elementary and middle school.
- Engaged students in activities such as arts and crafts, music, and games.
- Organized and supervised field trips to educational and cultural events.

Washington Reading Corps/Americorps - Reading Tutor 2003- 2005
Klickitat, Washington, USA

- Worked with students ages 5-18 during school and after-school activities in a low-income rural environment, first as a volunteer then as an Americorps member.
 - Created and carried out monthly literacy events designed to increase family involvement.
-

Education

Bachelor of Arts – Linguistics (History minor) 2009
University of Wisconsin-Milwaukee – Milwaukee, Wisconsin, USA

Associate of Arts 2002
Yakima Valley Community College – Yakima, Washington, USA

International Baccalaureate Certification – English A: Language and Literature 2013