



Reichel Foods, Inc. Employee Warning Notice

SCANNED

Employee Information

Date: 9/16/12
Employee Name: Abdi Ismail
Job Title: Raw Product Room
Manager/Supervisor: Isabel / Cam

Type of Warning

- Verbal Warning
- Written Warning
- Final Warning

Type of Offense

- Tardiness/Leaving Early
- Absenteeism
- Violation of Company Policies
- Substandard Work
- Violation of Safety Rules
- Rudeness to Customers/Coworkers
- Other

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

Today I witnessed Abdi trying to come back to work without washing his hands, he has had Adequit training & multiple verbal warnings.

Plan for Improvement:

Abdi needs to follow all gmps

Consequences of Further Infractions:

Further corrective action

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Abdi Ismail
Employee Signature
Isabel
Manager/Supervisor

9/16/12
Date
9/16/12
Date

Witness Signature (if employee understands warning but refuses to sign)

Date