

A'Lea Alexander

hard worker with a good attitude

Woodbury, MN 55125
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Willing to relocate: Anywhere
Authorized to work in the US for any employer

WORK EXPERIENCE

Mail Processor

UPS - Mendota Heights, MN - July 2015 to Present

Responsibilities
Processing mail

Package Handler

fed ex - Saint Paul, MN - April 2015 to Present

Responsibilities
Unload and load

Food Production Worker

lloyds barbeque - Mendota Heights, MN - May 2015 to June 2015

Responsibilities
Prepare the food in put them in the container

Warehouse Worker, Seasonal

Target Distribution Center - October 2014 to November 2014

Cross-trained in unloading, stock select, order picking and packing.

- Accurately picked orders, located product within warehouse system.
- Operated as team member to safely and efficiently handle and move merchandise.
- Received and unloaded cartons and pallets from trailers.
- Maintain count for accuracy throughout work shift using scanning equipment.
- Loaded packages from electric conveyor and stack on trailer.
- Familiar with warehouse storage locations for most effective work speed.

PCA Helper

Private Family - April 2012 to October 2014

Assisted PCA with daily living and management of two male adults.

- Promoted quality of life through positivity, patience, care, and sense of humor.
- Follow policy and procedure guidelines in accordance with DHS standards.

Server

Old Count buffet - Roseville, MN - February 2012 to June 2014

Skills Used
Great customer service skills

Retail Associate

Private Family - July 2013 to August 2013

Sales floor experience racking clothing, organizing product and facing products.

- Provide customer service by helping guests find location of merchandise, answering questions, and solving problems in a fast-paced, retail environment.
- Stock and categorize merchandise to meet store standards.
- Clean and organize sales floor in order to provide a pleasant shopping environment.
- Salvage products from sales floor to make room for new product.

Crew Member

McDonald's - March 2012 to May 2012

Cross-trained in cashier, fryer, food prep, lobby, light janitorial of kitchen and restroom.

- Provided excellent and friendly customer service.

EDUCATION

diplma

tartan high school - Oakdale, MN

2009 to 2013