



ams

Reichel Foods, Inc. Employee Warning Notice

SQUU14FO

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Employee Information

Date: 11-29-13
Employee Name: AMOS SHROCK
Job Title: Sanitation
Manager/Supervisor: DARRYL BOB COOPER JR

Type of Warning

- Verbal Warning
- Written Warning
- Final Warning

Type of Offense

- Tardiness/Leaving Early
- Absenteeism
- Violation of Company Policies
- Substandard Work
- Violation of Safety Rules
- Rudeness to Customers/Coworkers
- Other

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

AMOS was schedule to work at 9:00am on 11-24-13. AMOS was more than 20mins late

Plan for Improvement:

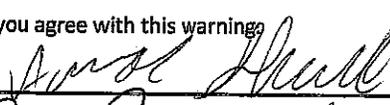
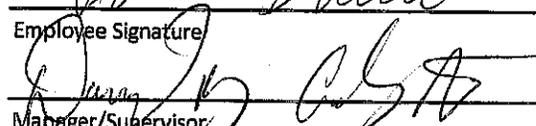
AMOS will be here on time when schedule

Consequences of Further Infractions:

Written Warning

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.


 Employee Signature _____ Date 11/29/13

 Manager/Supervisor _____ Date 11-29-13

Witness Signature (if employee understands warning but refuses to sign) _____ Date _____