



Reichel Foods, Inc.

Employee Warning Notice

Employee Information

Date: 9/23/2013
Employee Name: Abderrazak Ferchichi
Job Title: mv1 pack off area
Manager/Supervisor: somark heng

Type of Warning

Verbal Warning
Written Warning
Final Warning

Type of Offense

Tardiness/Leaving Early
Absenteeism
Violation of Company Policies
Substandard Work
Violation of Safety Rules
Rudeness to Customers/Coworkers
Other

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

today on 09/23/13 at 12:15am abderrazak was suppose to work at the pack off area fold boxes . But the line was backing up and he was stand and talking to other cowork not perform his job.

Plan for Improvement:

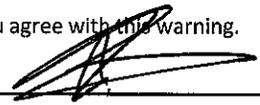
I know every one is tire for working 7 day a week but if you really tire make sure you fill out the time off request and give back to me . But if you want to work I expect you will able to perform your job as it suppose to . You need to try to keep up with the line . everyone are working hard try to keep up with the line but you was standing around talking that is unacceptable .

Consequences of Further Infractions:

your performance need to get better make sure you keep your self busy all the time . If your performance not getting better or not try you best to keep up or not keep your self busy . I don't think you will working out for us we will have to let you go .

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.


Employee Signature

9-23-13
Date


Manager/Supervisor

09-23-13
Date

Witness Signature (if employee understands warning but refuses to sign)

Date