



Reichel Foods, Inc. Employee Warning Notice

OK mg
5-18-18

SQ0014FO

R: 3

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Employee Information

Date: 5/18/2018
Employee Name: Abdisalan Bahur
Job Title: Production/Slicing Room
Manager/Supervisor: Bunthy Douk

Type of Warning

Verbal Warning
Written Warning
Final Warning

Type of Offense

Tardiness/Leaving Early
Absenteeism
Violation of Company Policies
Substandard Work
Violation of Safety Rules
Rudeness to Customers/Coworkers
Other

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

05/17/18 12:00pm, Abdisalan was not sanitizing the trays as they came from the other lines. All trays need to be wash coming into the Slicing/Tumbler room.

Plan for Improvement:

Retrain and Sanitize all trays coming in

Consequences of Further Infractions:

Suspension or end of assignment

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Abdisalan
Employee Signature

05-18-18
Date

Manager/Supervisor

Date

Witness Signature (if employee understands warning but refuses to sign)

Date