

Jess Rugo

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EXPERIENCE

- August 2013-November 2014 ***Fish Technician (Seasonal), Port Armstrong Hatchery, Port Armstrong AK***
- Cleaned and maintained fish habitats
 - Fed multiple species of salmon fry and smolt
 - Spawned four different species of salmon
 - Maintained and repaired hatchery equipment
 - Installed and repaired net pens
 - Assisted on a commercial seiner for cost recovery operations
 - Responsible for additional duties as assigned
- April 2011-June 2012 ***Locker Room Manager, Bearpath Golf and Country Club, Eden Prairie, MN***
- Promoted to manager position within six months of being hired.
 - Oversaw and operated men's and women's locker room lounges.
 - Implemented and facilitated new products and procedures that changed the members perception of the locker room area from a negative to a positive.
 - Helped hire and interview locker room attendants.
 - Responsible for training and supervising a staff of four.
- September 2009-May 2011 ***Office Assistant, University of Minnesota, Minneapolis, MN***
- Facilitated resident requests and maintenance work orders for a four hundred resident complex.
 - Responsible for answering phones and directing calls.
 - Received, sorted, and distributed mail.
 - Assisted residents with check-ins and inspected rooms for check-outs.
 - Handled, mailed, and shredded confidential documents.
- May 1996-Present ***Commercial Deckhand, F/V "Barbi J", Wrangell, AK***
- Seasonal deckhand on a Commercial Salmon Power Troller.
 - Navigated and piloted a forty-six foot vessel.
 - Assisted with catching, handling and processing King and Coho Salmon.
 - Responsible for additional duties, including; cooking, baiting hooks, general boat upkeep and maintenance.
 - Operated electronics and navigation equipment; Radar, GPS plotter with Nobletec software, Fathometer, VHF radio, and Auto-Pilot.
- January 2004-May 2005 ***Grocery Store Clerk, Bobs' IGA, Wrangell, AK***
- Boxed and carried out customers groceries.
 - Assisted baker with deli and bakery products.
 - Stocked shelves and inventoried products.
 - Washed dishes and cleaned meat processing equipment.

VOLUNTEER WORK

- ***Wilderness Inquiry***: Non-profit wilderness expedition organization.
- ***US Forest Service***- ALMS Bird Survey
- ***Second Harvest Heartland***
- ***American Red Cross Fundraising Gala***
- ***Minneapolis Bike Tour***
- ***KSTK 101.7***

EDUCATION

May 2011

Bachelor of Science Degree in Recreation Parks and Leisure Services
University of Minnesota, Minneapolis, MN

August 2005-December 2008

Northern Arizona University, Flagstaff, AZ
Forestry

REFERENCES

Ben Contag
Port Armstrong Hatchery-Hatchery Manager
Port Armstrong, AK
907-568-2228 ext. 101

Garry Peterson
Bearpath Golf and Country Club-Superintendent
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