

Theresa McVay

Production Worker and Assembler

Norco, CA
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To obtain a position where I use my skills and experience to benefit my employer.

WORK EXPERIENCE

stocking, receiving

Nelson Staffing - Riverside, CA - November 2014 to December 2014

Responsibilities

Using of the RF scanner, receiving products coming off palette. Open box with box cutter load box of different products onto cart. And take products to put on shelves, using RF scanner to do stock take on. I have little experience in packing in receiving. Packing products into box for a customer, and print out tracking number of computer to label it on package.

Accomplishments

Gaining more knowledge and experience.

Skills Used

RF scanner, packing, receiving, shipping, also inventory. Stocking shelves, transferring products from one shelf to another to keep similar products together that had same bar code, and Sku number.

Production Worker/Assembler

Anodyne Surgical - O'Fallon, MO - May 2004 to August 2013

O'Fallon, MO

Warehouse/Production, May 2004 to August 2013

Manufacturer of disposable ophthalmic surgical instruments. Responsibilities in the production department included making and forming ophthalmic instruments. Inspected with microscope and buffing wheels for defects. Cleaning room duties: Packaged special orders. Sealed instruments and pouched. Maintained organized workstation.

Lutheran Senior Center at Breeze Park, St. Charles, MO

Dietary Server

Lutheran Senior Center - Saint Charles, MO - October 2003 to February 2004

Responsible for dietary server duties for Senior Living and Care Retirement Community. Serve food for the elderly residents during breakfast and lunch. Cleaned off tables, Washed dishes. Maintained kitchen and work area clean. Sterilized equipment, and kitchen facilities. Inspected and reviewed special diet orders. Loaded trays with food accessories. Set up designated tables for special needs of residents.

Warehouse Worker

Ameristaff Agency - Saint Peters, MO - November 2001 to September 2003

Completed short term assignments in warehouse production. Assembled and packaged products. Inspected for defects and accuracy.

Shipping and Receiving Associate

Global Products Inc - Saint Peters, MO - November 2000 to September 2001

Design manufacture and distribution of custom and licensed products. Inspected product for logo defects and accuracy. Picked orders and packaged them.

Server and Buffet Food Prep

Travel Centers of America - Foristell, MO - September 1997 to July 2000

Set up and performed preparation work for breakfast and lunch buffet menus. Stocked and maintained designated food stations. Maintained cleanliness and food sanitation. Practiced proper food handling and food storage procedures

EDUCATION

Diploma

Fort Zumwalt North High School - O'Fallon, MO

ADDITIONAL INFORMATION

SKILLS

Fifteen years in Warehouse, Manufacturing, Production
Picking/Packing, Shipping and Receiving
Basic Computer, Email and Web Research, Type 45 wpm
Excellent written and verbal communication skills
Reliable, responsible, prioritizing, and multi-tasking
Work efficiently without direct supervision
Flexible, energetic, self-starter, strong work ethics,
Working efficiently within a team or individually