

Angela Parks

2740 Dale Avenue
Granite City, IL 62040
503-330-3195
Parks_angela@hotmail.com

Objective

Seeking an opportunity with a progressive organization offering new and exciting challenges with potential growth.

Professional Strengths & Attributes

- Superb management, training, development and motivation of 100 + employees.
- Expert efficient Customer Service and support and ability to succeed in high performance and intense environments.
- Ability to work without direction, excellent organizational skills with attention to detail, goal orientated and consistency in punctuality, reliability and extremely dependable.
- High quality inventory control, safety audits and computer literacy
- Forklift trained and certified

Employment History

Warehouse Manager / Warranty Administrator

8/1999 – 11/2014 **Ron's Service, Portland, OR**

- Manage shipping & receiving departments
- Oversee quality and inventory control of \$1.5m
- Coordinates all install and special projects with consistent on time completion rates
- Oversees dispatch and payment to sub-contractor work force

Department Receiver/LTL Shipper

10/1997 – 08/1999 **Johnstone's Heating & Air Wholesaler, Portland, OR**

- Inventory management and control
- Maintain records of shipments and receiving

Operations Manager

06/1989 – 07/1997 **Homebase, Portland, OR**

- Management and training of front end and receiving departments
- Monitored all company policies and procedures

REFERENCES AVAILABLE UPON REQUEST