

# SARAH TORGERSON

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## Summary

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Dedicated team leader with demonstrated ability to train, manage and motivate team members to achieve customer focused objectives.

## Highlights

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- Experienced in production scheduling
- Knowledgeable of quality control standards
- Dedication to product quality
- Ability to lead my team to reach and/or exceed goals and quotas
- Dependable
- Efficient and knowledgeable
- Team player
- Detail oriented

## Experience

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- Job Architect** Oct 2007  
**GLS Companies** - Brooklyn Park, MN  
Started in the company as a hand finishing worker and was moved up to department lead within 2 years. A year later I was moved up to Quality Assurance/Sample Coordinator. Recently I was promoted to a position in Client Services as a Job Architect.
- Bindery Helper** Jan 2004 to Jan 2006  
**John Roberts Company** - Coon Rapids, MN  
I was a general Bindery Helper. I did any and all of the Hand Bindery work. Set up and ran Automatic shrinkwrappers, Challenge & Lawson Drills, and was able to set up to shrinkwrap in line off of the folders and stitchers.
- Kitting Lead** Jan 2002 to Jan 2003  
**Challenge Printing** - Minneapolis, MN  
I started here back when they were called Challenge Printing; they're now Imagine! Print Solutions. I was a Line Worker at first, but was quickly moved up to Kitting Lead. I would set up, run and supervise multiple kitting lines, with up to 50 temporary workers under me, throughout my shift. I implemented QC Checks per 25 or 50 on the line, depending on the quantity of the job. I handled all the paper work, managed break relief so our lines never had any down time, and replenished kit components all on the fly.
- Hand Bindery Worker** Jan 1998 to Sep 2001  
**Shapco Printing** - Minneapolis, MN  
I started at Shapco while finishing high school. I gained alot of my hand bindery experience here. From the simple walking the table collating to the more complicated kitting set ups.

## Education

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- general** 1998  
Coon Rapids High School - Coon Rapids, MN