

JEFFREY T. JOYNER

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PROFESSIONAL EXPERIENCE

DSM DYNEEMA, GREENVILLE,

FIBER TECH I, Mar 2011 – Oct 2013

- Set up and operate production equipment in accordance with current good manufacturing practices and standard operating procedures.
- Monitor and adjust production processes or equipment for quality and productivity.
- Troubleshoot problems with equipment, devices, or products.

FIBER TECH II, Oct 2006 – Mar 2011

- Set up and operate production equipment in accordance with current good manufacturing practices and standard operating procedures.
- Inspect finished products for quality and adherence to customer specifications.
- Start up and shut down processing equipment.
- Measure and record data associated with operating equipment.
- Troubleshoot problems with equipment, devices, or products.

TRW, GREENVILLE,

SHIPPING CLERCK, Jan 1999 – Sep 2004

- Enter shipping information into a computer by hand or by a hand-held scanner that reads bar codes on goods.
- Inspect and count items received and check them against invoices or other documents, recording shortages and rejecting damaged goods.
- Attach address labels, identification codes, and shipping instructions to containers.

RUBBERMAID, GREENVILLE,

PRODUCTION OPERATOR, May 1991 – Jul 1993

- Tend or operate machine that packages product.
- Observe machine operations to ensure quality and conformity of filled or packaged products to standards.

MATERIAL HANDLER, Jul 1993 – Nov 1998

- Lift raw materials, finished products, and packed items, manually or using hoists.
- Transfer finished products, raw materials, tools, or equipment between storage and work areas of plants and warehouses, by hand or using hand trucks or powered lift trucks.
- Examine contents and compare with records, such as manifests, invoices, or orders, to verify accuracy of incoming or outgoing shipment.
- Record shipment data, such as weight, charges, space availability, damages, or discrepancies for reporting, accounting, or recordkeeping purposes.
- Deliver or route materials to departments, using work devices, such as handtruck, conveyor, or sorting bins.

EDUCATION

FARMVILLE CENTRAL, FARMVILLE,
High School Diploma, Jun 1990

PITT COMMUNITY, WINTERVILLE,
CRIMINAL JUSTICE Candidate, Dec 2014

ADDITIONAL SKILLS