

Kame Oshiro

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Professional Experience

Operations Manager, Acik Construction, Wichita Falls, TX, September 2013 - Present

- Overseeing of boring crews to make sure the jobs is being done in a timely and correct manner.
- Direct and coordinate the activities of employees engaged in the production or processing of goods, such as inspectors, machine setters, and fabricators.
- Confer with other supervisors to coordinate operations and activities within or between departments.
- Requisition materials, supplies, equipment parts, or repair services.

Warehouse Manager, Servagroup, Wichita Falls, TX, October 2007 - September 2013

- Responsible for managing the shipping and receiving warehouse for a multi million dollar oil field distribution center.
- Supervise the activities of workers engaged in receiving, storing, testing, and shipping products or materials.
- Schedule or monitor air or surface pickup, delivery, or distribution of products or materials.
- Respond to customers' or shippers' questions and complaints regarding storage and distribution services.

Procurement Officer, GMH Military Housing, Sheppard AFB, TX, September 2006 - September 2007

- Responsible for purchasing and distribution of material that were used in the repair of the houses on the military installation.
- Maintain records of goods ordered and received.
- Locate vendors of materials, equipment or supplies, and interview them to determine product availability and terms of sales.
- Prepare and process requisitions and purchase orders for supplies and equipment.

Procurement Manager, Work Services Corporation, Wichita Falls, TX, September 2003 - September 2006

- Responsible for purchasing and distribution of materials that were used in the repair of the houses on the military installation.
- Maintain records of goods ordered and received.
- Locate vendors of materials, equipment or supplies, and interview them to determine product availability and terms of sales.
- Prepare and process requisitions and purchase orders for supplies and equipment.

Education & Training **Iowa Park High School, Iowa Park TX, May, 1988**

High School, General

Midwestern State University, Wichita Falls, TX, May, 1993

Bachelor of Arts, Business Administration

Skill Set

- Management of Material Resources
- Management of Personnel Resources
- Judgment and Decision Making

Tools & Technology

- Windows XP, 7, 8.1
- Office 2010
- Oracle, JD Edwards