

# CAITLYN BRADLEY

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## EDUCATION

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**Columbia University**, *MS in Actuarial Science; New York, NY* Expected Spring 2017

**Arizona State University**, *BS in Computational Mathematical Sciences; GPA 3.40, Tempe, AZ* Spring 2014

## ACTUARIAL EXAMS (SOA/CAS)

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Sitting for Exam: P (Fall 2014)

## EXPERIENCE

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**Joaquin-Bustoz Math Science Honors Program** – *Assistant Instructor; Tempe, AZ* May 2013- July 2014

*An intense academic program that provides students an opportunity to begin university mathematics and science studies before graduating high school.*

- Assisted Pre-Calculus Instruction
- Reviewed College Algebra Homework
- Evaluated students in individual sessions

**ASU Athletic Department** – *Sales & Customer Service; Tempe, AZ* Aug 2012 – Jan 2013

*The box office of the Arizona State University Sun Devils.*

- Administered ticket sales of primary and olympic sports via phone as well as through box office window
- Managed customer complaints and objections via phone
- Balanced post-game sales data

**Asian Pacific & Native American Student Affairs**– *Secretarial Assistant; Tucson, AZ* Nov 2011 – May 2012

*At the University of Arizona, NASA and APASA are dedicated to developing an inclusive environment and an appreciation for diversity.*

- Processed and catalogued student feedback of events within each office
- Scheduled appointments/meetings through multiple staff calendars

## COMPUTER SKILLS

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**Programming experience:** Maple, MATLAB, Bash, Awk, Perl, Python, Java, C, C++, Fortran

**Microsoft experience:** Word, Excel, Office

**Type:** 80+ wpm

## HONORS

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Regent High Honors Endorsement Scholarship, Arizona Assurance Scholarship, Wildcat Excellence Award, Dean's List 2012, Lions International Certificate for Outstanding Academic Performance 4.0 GPA, Academic West Valley All Region Award for Varsity Girls Basketball 2011, Arizona Interscholastic Association Scholar-Athlete Award