

SCOTT CRABTREE

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Professional Summary

Over thirty years experience in logistical operations. Managed shift operations of daily inbound/outbound freight, including warehousing and delivery truck handling. Maintained vehicle fleet for daily job accomplishment. Led dispatched teams at numerous global locations in equipment and material processing. Managed up to 35 subordinate personnel, maintaining strict safety guidelines. Managed assigned inventories, supervising discrepancy resolutions, for 100 percent accuracy. Tracked materials shipped from and into distribution center. Proficient in Oracle for all materials handled. Managed subordinate attendance using KRONOS system. Strongest leadership tools are jeopardy resolution, decision making and subordinate development. Served 20 years in USAF. Objectively seeking the daily challenges of logistical assignments and responsibility, with an opportunity for growth and successful task accomplishment through solid teamwork.

Work History

Asst. Distribution Manager; Inventory Manager, 03/2006 to 05/2014

Guittard Chocolate Company – Fairfield, California

- Managed 13 subordinate personnel in order-pulling tasks.
- Reviewed customer orders for accuracy and created BOLs for each shipment.
- Supervised and approved the handling of inbound RAW materials from numerous vendors; coordinated, through daily requisitions, the required RAW materials for each day's production needs.
- Reviewed inbound/outbound truck inspection logs for acceptance or rejections of daily loads.
- Conducted inventory analysis, with daily cycle-counting to ensure overall product accuracy.
- Rectified any and all inventory discrepancies.
- Proficient in the use of Oracle systems for product handling and inventory management.
- Managed daily time-punches to include work schedules and vacation periods, of all subordinate personnel using the KRONOS program.
- Maintained safety guidelines and GMPs throughout the 290k square foot facility.
- Developed SOPs for facilities/operations.
- Received repeated superior scores in AIB and SQF inspections.
- Maintained a superior relationship between management and union personnel.

Location Manager, 10/2004 to 03/2006

World Super Service – Vacaville, California

- Managed 14 personnel and skillfully executed daily dock operations in the unloading and processing of inbound freight on multiple inbound trucks.
- Processed payroll, accepted customer payments, managed daily work schedules.
- Hired and terminated employees as needed.

Flight Supervisor, 01/1994 to 01/2004

Travis AFB – CA

- Global team leader, trainer and supervisor on numerous deployments for humanitarian relief, operations.
- Managed shifts through all facets of materials handling.
- Annually maintained performance in top 10% of assigned military personnel.

Air Terminal Manager, 01/1993 to 01/1994

Iraklion AS – Crete

- Managed subordinates in the daily handling of military and civilian personnel, freight and equipment.
- Performed protocol duties with host nation.

Flight Supervisor, 01/1987 to 01/1993

Nellis AFB – NV

- Supervised 5 subordinate personnel in the processing of personnel, cargo and freight for world-wide shipping.
- Led instructors in logistics training for base-wide courses.

Education

Principles of Instruction: December 1985

Keesler AFB - Biloxi, Mississippi

Transportation,

Air Transportation Specialist - Sheppard AFB, TX

Food Safety and Quality,

Safe Quality Foods - Burlingame, CA

Additional Information

Maintained a SECRET security clearance of over 20 years in USAF.