Ronnie Fernandez

Warehouse Manager/Shipping and Receiving

El Paso, TX
ronferchev@gmail.com - (915) 873-5866

WORK EXPERIENCE

Warehouse Manager/Shipping and Receiving

New Process Steel - El Paso, TX - 2010 to 2014

Supervise 9-12 individuals
• Responsible for the Production of Stamped Material
• Process and prepare sales orders on AS400 system, scheduling of material, generate tags/part numbers for all items made in El Paso
• Responsible to maintain proper inventory levels and locations of finished goods
• Responsible for outside services; coordination and control
• Receive raw material from cooperate plants and other steel vendors
• Preparation of orders on a daily basis based on customer demand
• Additional duties include: preparation of employee work and shift schedules, coordination of personal time off and payroll/ time card evaluation,
• HR/ process and evaluate yearly merit evaluations Interviewing and hiring new staff when needed
• Enforce safety and monthly safety topic
• Work in coordination with sales planning, supervisors, customer/ vendors, and trucking company on a daily basis.
• Interact with drivers, coordinate pickups and deliveries to customer
• Create and verifying bill lading.
• Create and enter data on daily/weekly/ monthly reports
•

Out sourcing/ collecting quotes from new and possible vendors when needed

1Shift Shipping/Warehouse Team Leader

Robert Bosch Corp - El Paso, TX - 2006 to 2010

Supervise four individuals
• Responsible for their scheduling, and resolve questions/issues as needed
• Operate forklift loading and unloading freight
• Read/respond to customer's emails.
Work in coordination with planners and supervisors within the organization to resolve issues and insure shipments are made on time.
• Interact with drivers and customers to schedule pickups and generate domestic and international delivery orders, labels and BOL's
• Annual inventory of warehouse finished goods products

Shipping/Receiving Warehouse Clerk

Woodhead L.P - El Paso, TX - 1999 to 2005

Duties included all aspects of warehouse work to include data entry for daily shipments, pulling products and packaging them for shipment internationally and domestically, operated forklift

• Resolved internal and external customer issues and provided general supervision of colleagues during overtime hours and manager's absence
• Worked with various tracking tools to include on-line programs for FedEx, UPS, DHL, etc. as well as BPCS MRP program and barcode scanners for incoming customer orders.
• Working with planner and supervisors to solve daily problems
• Generated delivery order for multiple customers and documented their invoices.
• Processed product for logistics and freight pick up • Received finished goods from sister plant in Juarez and processed international shipments for customers.
• Answered phones, data entry and other clerical duties.