

# Miranda Harris

Waconia, MN

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## WORK EXPERIENCE

### **Production Worker**

Elkay Manufacturing - Waconia, MN - October 2014 to Present

#### Responsibilities

- Install glass for the production line, installation of glass into door fronts for the production line
- Safety Representative and Task Trainer, working closely with a safety team to keep the production floor safe and free of hazards and training new employees to do specific task throughout my department.

#### Accomplishments

Gaining the title of Safety Representative meant that I could change how my department interacts to keep a safe environment. I took it upon myself to help move the change of some of the processes in my department so they were safer and more efficient.

#### Skills Used

Communication was key in safety meetings with my supervisors and director of safety. Organization of the glass area was very important to keeping a good flow through my work station. Efficiency was a pushed skill at Elkay so that we hit a quota for the day, I quickly adapted to the environment and became the best I what I do.

### **Schlinger Family Nanny**

- July 2013 to Present

Organize and manage the school and activities of four children

- Assist with homework
- Organized holiday activities and field trips
- Various household tasks

### **Care Attendant**

Auburn Homes and Services - February 2013 to July 2013

Worked in memory care

- Passed medication and provided daily care
- Talked to each patient to best determine their status and needs
- Assisted in outings and facility activities
- Logged patient care electronically

### **Certified Nursing Assistant**

Good Samaritan Society - March 2012 to February 2013

Worked in memory care

- Provided intensive daily care for an average of 15 patients per day
- Talked to each patient to best determine their status and needs
- Assisted in outings and facility activities
- Logged patient care electronically