

Dominique Shepley

Officer of Record - BC Wilson And Company

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To join a team and to motivate each other in giving our customers the service that they need and deserve.

WORK EXPERIENCE

Officer of Record

BC Wilson And Company - Aurora, CO - July 2013 to Present

Record the oil and gas production with the Texas Railroad Commission

- * Took Accounting of bills that need to be paid or that have been paid.
- * Filed all paperwork to keep the wells online and in compliance.

Lead Field Man

Grapevine Exploration - Grapevine, TX - November 2007 to Present

Ran the RAS 24, and collected data

- * Went to field and laid cables, connected phones.
- * Talked to clients about their expectations for their prospect.
- * Started off as green horn, To being able to run my own crew.

Head Service Writer

Car Spa - Plano, TX - May 2006 to November 2007

Took Customers orders.

- * Offered many options to help benefit their car package.
- * Drove car into tunnels.
- * Dried off vehicles.
- * Completed window chip repair.
- * Wax jobs, hand wash vehicles.

Support Manager

Foodtronix - Grapevine, TX - December 2004 to May 2006

Made schedule

- * Followed up on severe support calls, and fix the issues.
- * Made follow up calls to other customers about the experience they had with our employees.
- * Made semi-cold calls to new clients about our products.
- * Put together the P.O.S. system, and installed the new software.
- * When I was hired, my position was in the assembly part of the company.

Then I was put in the support team, after a week I was promoted to Support manager.

EDUCATION

AAS

Arapahoe Community College - Lone Tree, CO