Carolyn McKnight
picker / packer

Memphis, TN
mcknightcarolyn@yahoo.com - (901)8309497

I have fifteen plus years experience in warehouse and distribution centers. My experience is in using the rf scan gun,picking ,packing,stocking,labeling pricing ,assembly,inspecting,quality control and I'm certified on the cherry picker and electric pallet jack.

WORK EXPERIENCE

cycle counter
a-one staffing,l.l.c./sharp - Memphis, TN - October 2014 to Present

Responsibilities
I do cycle counts and input the data in the computer.

material handler/ picker
Staffruner Landsburg - Memphis, TN - April 2013 to October 2014

Prepare boxes for shipment of supplies for BMW, Jabil, and Carrier
Gather all necessary paperwork for shipments
Perform quality control checks on shipments
Maintain cleanliness in the warehouse at all times
Pick high priority orders for the company

Packer/Inspector
Terumo Medical Corporation - Southaven, MS - August 2012 to April 2013

Packer
Process order tickets for shipping medical supplies
Conducting quality control checks on merchandise that is being shipped out
Practice excellent safety procedures threw out the warehouse

Cherry Picker Operator
New Breed - Memphis, TN - August 2008 to August 2012

Stock bins with merchandise for order pickers
Research and locate merchandise thru out the warehouse
Pick high priority orders for the company
Practice excellent safety procedures thru out the warehouse
Trained new employees on the cherry picker as well as basic picking procedures
Maintained cleanliness in the warehouse at all times

Stocker
Wal-Mart - Memphis, TN - April 1996 to August 2008

Unload trucks of new shipment
Set up store displays using plan-o-guides
Replenish stock on the sales floor
Trained new employees for stocker positions
Demonstrated excellent safety skills thru out the store

Awarded employee of the month numerous times
Labeled merchandise for the store
Maintain cleanliness in the store at all times
Process order tickets for shipping of product

Quality Control Inspector

talent force/brothers' international - Memphis, TN - June 1996 to April 1997

Responsibilities
I inspected and tested printers,fax machines,and computers.

Teacher's Assistant/Tutor

ole miss university/project leap - Oxford, MS - May 1995 to June 1996

Responsibilities
Enroll students, evaluate and test students. Assist students with preparation for the GED test. Document all progress made. Assist students one on one who aren't progressing the way they should.

bookstore clerk

delta state university bookstore - Cleveland Crossing, MS - April 1993 to May 1995

Responsibilities
Operated the cash register, ordered books and school supplies, stocked ,inventory of books n school supplies, and balanced receipts.

EDUCATION

Miss Delta Community College - Moorhead, MS

ADDITIONAL INFORMATION

Warehouse Operations
Demonstrated talent for all phases of warehouse production and operation. Skills include the certification in both forklift and pallet jack operations. Excellent skills in picking and packing as well as sorting and labeling. Superb use in the operation of the RF Scanner to move of research information on a product.