

Ruth Mejia

Longmont, CO
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WORK EXPERIENCE

Mail Processor

Cabelas DC center - Oshkosh, NE - 2013 to 2015

Responsibilities

Moved merchandise to it location . receiving merchandise and unloading trucks with pallet jacks. Opening boxed mail received off ups truck , fed ex , and us postal .

Accomplishments

Worked hard . always wanting to learn more and achieve more at work . eager to learn and learn quickly .

Skills Used

Receive mail . work with pallet jack . keeping area clean and safe .

Buffet cook

Denny's resturant - Ogallala, NE - 2011 to 2013

Responsibilities

Set up buffet room for hotel guest . I worked alone to make the breakfast for hotel guest . after breakfast tore down area to be cleaned and washed and made sure everything was ready for next day

Accomplishments

I was able to work by my self and keep up with the food I served.

Skills Used

Doing inventory on the food I needed for the days to come to be ordered

Shipping and Receiving

Circle graphics - Longmont, CO - 2009 to 2011

Responsibilities

Boxing and shipping of graghic pictures . inspecting of pictures before being shipped needed to have good eye . using a computer to ship

Accomplishments

I made my way up to head shipper . I was very quick and aacurate at my work inspecting the pictures before they were shipped .

Skills Used

Use of computer a little . inspecting of objects .

EDUCATION

College 2 years in Spanish , keyboard in , studyskills

Metro community college - Omaha, NE

1998 to 2000

Diploma in Basics

Wheatland Jr high - Madrid, NE

1985 to 1990