314 Beach Ave. Apt. 2D, La Grange Park, IL 60526 • (708)253-3379 • gmarkovic36@yahoo.com

Gordana Markovic

Objective

To obtain a full-time position as an operations technician.

Experience

April 2010 – April 2013 | Bethlehem Woods | La Grange Park, IL

Resident Assistant

- Assisted elderly people
- Oversee residential rooms to ensure safe and livable conditions
- Follow a proper schedule for each resident

Sept. 2003 – March 2010 | Serbian Brothers Help | Lake Villa, IL

Kitchen Manager

- Inspect the safety of the food
- Keep track of inventory via Microsoft Excel
- Assist with food preparation and cooking

July 1985 – January 2002 | Vitaminka Food Industry | Prilep, Macedonia

Machine Operator

- Operate packaging machine
- Line worker
- Observe products passing on the line

Education

August 1981 – May 1985 | Nace Budjoni Kumano High School | Kumano, Macedonia

Electric Technician

- High Honor Roll

References

Karen or Mary	708-57-7142	Bethlehem Woods
Dragan Jovanovic	773-603-3354	Serbian Brothers Help