

Adrian Lewis

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Objective:

Applicant with previous work history including the field of warehousing, seeking warehouse position.

Summary of Qualifications:

- 6 - 12 months of experience in the field of warehousing.
- Ability to operate a variety of machinery safely and effectively.
- Ability to read and understand ticket information necessary for job.
- Ability to work with little or no supervision.
- Ability to meet necessary deadlines.
- Ability to lead and or work in a team effectively.
- Well detail oriented and good team building skills.

Work Experience:**Kitchen Chef, Maintenance, Front Desk**

March 2015 - Present

Hilton Hotels

Eagan MN

- Cooking breakfast for hotel by guests.
- Maintaining a full line of fruits and meats on the cold line.
- Preparation for corporate and leisure banquets.
- Painting room walls in all areas of the hotel
- Cleaning vents in rooms and all areas of the hotel.
- Taking care or any and all maintenance related issues.
- Booking hotel rooms for guests.

Assembly Worker**August 2014 - December 2014****COKeM International Warehouse, Shakopee MN**

- Responsible for obtaining job information from computer system and or line lead.
- Gather all temps assigned to the job and get them in assigned job positions.
- Start and complete job within required time frame.
- Check product periodically to ensure efficiency and quality.
- When finished check count and make sure it meets required number on job ticket.
- Wrap up product and deliver to next destination for shipping and or next step in finalization process.
- Record data of finished product on the computer system when done.

Assembly Worker**November 2013 - June 2014****Imagine Print Solutions, Shakopee MN**

- Responsible for obtaining job information ticket/Inquiry from computer system and understanding information.
- Obtain product necessary for job from the incoming area and make sure it matches ticket.
- Order any extra hardware needed for the job that wasn't in incoming area from inventory.
- Responsible for setting up the job and getting temp agency workers started on the job and clocked in properly.
- Printing shipping labels and making packaging lists for products being shipped.
- Finish jobs and deliver to accurate destinations with necessary paperwork needed.
- Responsible for leading team of temps to complete job within time frame and accurately.
- Use of a variety of hand tools and machinery for packaging, drilling and wrapping products.

Employment History:

- Assembly Worker, Imagine Print Solutions, Shakopee MN (11/13 - 06/14)
- Assembly Worker, COKeM International Warehouse, Shakopee MN (08/14 - 12/14)

Education:

Shakopee High School, Shakopee MN, 2009-2012

References:

Available upon request.