

Deven Green

Chicago, IL
devengreen74@yahoo.com - 773-819-8017

WORK EXPERIENCE

janitorial

Midway Building Services - Chicago, IL - March 2014 to Present

Responsibilities

Dust all ledges, counter tops files office ,,,,,,Dust mop all hard surfaces spot cleaning or complete washing all wall files desk top office room ,partition doors chairs also washroom wastes baskets an dope garbage ,,Mop ,,Move furniture,,,set up for events

Security Guard

Ailled Barton Security - Chicago, IL - June 2009 to November 2012

Responsibilities

Sign in out visitors ,,,,,forward all phones call to office,,monitor the lobby,,also monitor building,,open an lock doors Give assist to rooms,,response to security codes over the radio Take all Dispatch,,Work on Dock where all packages come through,,sign in an out packages

Security Guard

Per Mar security - Chicago, IL - February 2008 to November 2008

Responsibilities

Patrol an Monitor patients information desk Received phone calls an abide all security communication codes makes round make reports if need

Front Desk clerk

Ramda

EDUCATION

High School Diploma in General studies

Lawrence Hall - Chicago, IL
1997 to 2000