

Kayla Burk

Multit-talented, hard worker, and fast learner.

Aurora, CO

kaylaburk@ymail.com - 303-918-3707 or 303-601-0850

Looking for work in manufacturing/warehouse, retail, or foodservice. I have 5 years combined experience in manufacturing, production, and assembly. have 3 years in customer service between retail and foodservice jobs.

WORK EXPERIENCE

assembly, temp worker

the employment firm - Denver, CO

Responsibilities

have done electrical assembly work and assembly for a plastics company.

Temporary Worker

Rolinc staffing - Aurora, CO - January 2012 to February 2014

manufacturing of food and non-food products.

Machine Operator

hercules industries - Denver, CO - August 2013 to November 2013

Manufacturing of HVAC parts.

cashier

dairy queen/orange julius - Aurora, CO - December 2012 to June 2013

Responsibilities

Take and make orders, open and close the store, do morning paperwork, do daily and general chores.

THE STORE CLOSED

Temporary Worker

Adecco/ S.C. Johnsons Wax - Racine, WI - May 2008 to May 2011

Responsibilities

Manufacturing of consumer and industrial cleaning products.

Skills Used

Was trained to use a pallet jack and many of the machines used in production

Server

lone star steakhouse - Racine, WI - August 2007 to January 2008

Responsibilities

Serve customers food and drinks, and do general chores.

EDUCATION

Washington Ed. Center in Ephrata - Ephrata, PA

2004

SKILLS

cash handling, machine & pallet jack operation