

DeAndra L Hensley

12548 Albion Street, Thornton, CO 80241
574-253-8586 • hensleydea@gmail.com

Objective

I'm looking for a challenging and rewarding position that enables me to utilize my skills, to obtain gainful employment with a company where there is room to grow.

Skills & Abilities

- Industrial Experience with a multitude of machine operation abilities.
- Utilization of air tools, Blueprint reading, efficiency with ease.
- PC skills: Microsoft Word, Power point, Excel, Outlook, Internet.
- Customer Service: skills through the impact of retail environments, call center customer service.
- Accounting in receivable. Audits of Registers, Preparation of Deposits.
- Collections, Maintaining files on the financial status of accounts, Advise customers of default consequences and debt repayment policies.
- Communication skills: Ability to work with a diverse group. Superb interpersonal skills.
- Multi-tasking: detailed oriented and good organizational skills. Ability to prioritize and meet deadlines.
- Leadership: Superb advocate. Ability to facilitate responsibility with ease. Management experience.

Experience

Biomet / People Link

04/2015 - Present

Shipping Clerk

- Using an RF Scanner, my job is to prepare shipping orders, sometimes using a Cherry Picker, Wave Machine, or Litter to gather products. Also weighing product and prepare to ship, with 100% accuracy.

Avon

June 2014 - Present

Sales Representative / Collections

- Responsible for acquiring reparations for debts owed. Receives and post payments to accounts, monitors overdue accounts, and collects debt. Maintains files on the financial status of customer accounts.

Aerotek / MillerCoors

Aug 2014 - Oct 2014

Rocky Mountain Metal Container Company LLC / Machine Operator

- I run and maintain efficiently, a high speed production line, Auto Bagger Machine, which simply just bags a row of end cans. There are three bagging ends which have to be pace to run efficiently, End cans are inspected, and palletized, with snake wrap, very neatly and organized. Must capture product samples, very fast paced.

Whirlpool

April 2013 to May 2013

Assembly

- Used Air tools and hand tools on occasion. Operated Computer assisted conveyors and or lines. Worked at a 4 station Assembly line. Assembling Washer and Dryer components. Station rotation every 50 mins. Lifting 40-50lbs. Receiving material from conveyor or container. Keeping record of production counts. Visual checks on material before assembly, rejecting questionable parts. Once a night had to change over dies which are 100 lbs. with help team mates. Good housekeeping and Safety first.

International Paper

July 2012 to Aug 2012

Machine Operator

- Qualified and trained to run a blank machine. Packaging blanks as they were cut, into a cart until the cart weight was 500 lbs. pushing cart to be picked up by the warehouse. Ensuring Quality and visual inspection, rejecting questionable product. Physically rolling the paper and feeding it through the blank machine monitoring the paper levels for efficiency. Making safety the highest priority.

M-Tek INC

Machine Operator

April 2012 - July 2012

- Efficiently ran a Gerber Machine. Reading blueprints and mathematically setting the machine per order. First cutting fabric or material, sometimes layering several layers. Then setting Gerber Machine to shrink wrap specific orders.

Bridgestone

Machine Operator - Extrusion Molding

Feb 2012 - April 2012

- Operated with time management, three plastic extrusion machines. While machines were running I had to quality inspect and sand, grind, and clean parts.

Donnelley

Forklift Operation

Nov 2011 to Feb 2012

- Responsible for operating a forklift, to move, locate, relocate, stack and count merchandise. Accountable for safe and efficient operation.

Cardington Yutaka Technologies

Robotic Welder

Aug 2011 - Nov 2011

- Using a Robotic welder, I welded the mounting brackets on the exhaust tail pipe for Honda Pilots SUV. They have two double side mounting brackets, which were welded one at a time for efficiency I had a double sided robotic welder so I could weld the mounting brackets in a timely matter.

MV Transportation

Bus Driver

Dec 2005 to June 2006

- I picked up and bussed disabled people at their homes and took them various places like medical appointments, schools, work. Helped and encouraged, engaged in conversation. Mapping out my day one night prior to work day.

DTR Industries

Machine Operator

Oct 2007 - March 2008

- Started as a Quality Inspector certified through Nissan. Promoted to Machine Operator, efficiently operated a cutting and stamping machine. In addition, operated an Auto Clave Machine which involves turning rubber tubes into hoses for car engines, Operated efficiently with 100% accuracy.

SPX Contech

Ultra - Sonic Tank

April 2004 - Jan 2005

- I operated an Ultra - Sonic Tank to test the quality of Steele in automotive parts in a foundry. These parts come from the CNC machines.

King Soopers

Deli Clerk / Bakery Clerk

Oct 2003 - April 2004

- Deli clerk, CSR, cashier, sanitation, deli slicer, Cross trained in the bakery. Worked by myself 3 shift as a production clerk in the bakery.

Alpine Access

Customer Service Representative

June 2002 - Oct 2003

- In bound sales calls for 1800flowers.com. Transferred in bound sales overflow and helped customers with online sales orders and offered excellent customer service. Assisted customers with product details, and technical issues with website and offered assistance to deescalate any issues. Performed basic account maintenance activities, Including Account receivable. Meet quality assurance requirements and other key performance metrics.

Braums Ice Cream and Dairy Store

Shift Supervisor

July 2001 - July 2002

- Applicant pre-screening, employee product and store operation training in all departments, leadership, and direction, email correspondence, opening/closing paperwork and accountability, usage of station charts and checklists, maintaining proper store cleanliness and sanitation levels, auditing registers and preparation of deposits. As well accounts receivable. Working hands to assist with customer needs and product preparation.

Foley's Department Store

Counter Cosmetic Manager

Sept 1999 - June 2001

- Contributing dynamic leadership skills in managing all levels of employees' product specialist and independent beauty consultants'. Exhibiting solid leadership qualities in mentoring, coaching, developing team associates in order to achieve operational goals and time lines. Facilitating responsibility. Professional skin care and makeup application techniques, aggressive sales and skills and product training.

Guardian Industries
Machine Operator

Nov 2013 - Dec 2013

- Work in the Window Shields Department. Station Rotation every 2 hours in a 12 hour shift. Apply molding, decals, inspecting, and cleaning parts.

Education

Colorado Department Of Education
GED

May 2010 - May 2010

References

Available upon request.

Volunteer

Home Health Care / Home Health Aide

5/2013 - 6/2014

Monitors patient condition by observing physical and mental condition. Supports patients by providing housekeeping and laundry services; Grocery shopping other household requirements; preparing and serving meals. Assisting patients by providing personal services, such as, bathing, dressing, and grooming.