

Laurie Lee

Longmont, CO

laurielee91@yahoo.com - 7205265296

WORK EXPERIENCE

Psychiatric Technician

The Rose House - Lafayette, CO - December 2012 to Present

The Rose is a 90+ day program for women in recovery. I am responsible for 10+ women who are working towards sobriety. Some of my duties are. Working with the women on projects, papers and recovery. Do UAs, BAs, charting, and dispensing medications. I also drive the women to meetings, the gym, appointments with physicians. I am also there for support in whatever capacity the client is in need of. AA support, emotional support or just listening to the client. I am also responsible for maintaining accurate records, notes and information for the client. I will be taking CAC classes and eventually finish my RN. I have started the CAC process by taking a de-escalation class recently.

Cashier/ Stocker

7-11 - Longmont, CO - January 2013 to June 2013

Responsibilities

Cashier. Stocked shelves and cooler

Auditor

Marriott - Longmont, CO - February 2009 to August 2012

Guest services. Financial auditor.

EDUCATION

Nursing

Front range community college - Longmont, CO

2009 to 2013

Certification in Medical assistant

Colorado community college of Boulder - Boulder, CO

1993 to 1994

ADDITIONAL INFORMATION

I am very interested in a Front desk/audit position. I am available all hours and very punctual. I am looking for full time or part time. I have over 22 years of customer service skills. Thank you for your consideration.

Laurie Lee

Please notify me by email for an interview

leelaurie71@gmail.com