

Adam P. Stewart
12326 Elm Way
Thornton, Colorado 80241
(720)319-1148
tinytele1@gmail.com

OBJECTIVE

Seeking employment where an opportunity to learn and grow is possible.

SKILLS

Warehouse/Office Management	Shipping & Receiving
Sales- Inside/Outside/Retail/Phone	Quality Control
Assembly/Warehouse/Forklift Operations	Procurement/Vendor Relations
Inventory/Data Entry	Driving/Delivery

ACCOMPLISHMENTS

- Worked at the same company for over 10 years, starting in an entry level and eventually earning the position of general manager.
- Earned certificates for ten design & fabrication exams and was the only person in the U.S. to achieve a 100% score on all, leading to a highlight of this accomplishment in a countrywide newsletter (NAHAD News).
- Earned forklift, ultrasonic thickness testing and management training certificates.
- Acquired a universal knowledge of business and obtained numerous skills, many of which are transferable to a broad spectrum of industries.
- Frequently developed and implemented policies, programs and techniques which dramatically improved product quality, order accuracy, company efficiency and speed, thereby increasing the company's growth and profitability.

PERSONAL WORK STRENGTHS

Reliable and dependable	Extremely fast learner
Hard working, willing to go above and beyond	Very attentive to detail
Fast problem solver	Friendly, with a positive attitude
Excellent people skills	Fast and efficient

WORK HISTORY

Entrepreneurial Pursuits and College	10/2011 – 02/2015
General Manager <i>Power Product Technologies, Inc.</i>	07/2001 - 10/2011 <i>Denver, CO</i>
Warehouse Operative <i>Southwest Rubber & Supply Co., Inc.</i>	06/2000 - 04/2001 <i>Phoenix, AZ</i>
Temporary/Standby <i>Manpower, Inc.</i>	11/1999 - 06/2000 & 04/2001 - 07/2001 <i>Broomfield, CO</i>

EDUCATION

The Art Institute of Colorado <i>4.0 GPA / Degree not obtained due to change of circumstance</i>	10/2013 – 02/2015
High School Graduate <i>Horizon High School</i>	11/1999 <i>Thornton, CO</i>

