

JULIA HOLIEN

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Summary

Production Control Specialist with outstanding problem solving skills focused on driving continuous improvement through innovative ideas and methods. Successful at managing customs compliance, inventory control, customer service and transportation logistics. Excellent problem solving and interpersonal skills.

Highlights

- Production scheduling familiarity
- Mathematical reasoning aptitude
- Quality inspection professional
- Inventory control
- Detail-oriented
- Strategic planner
- Customer service-oriented
- Shipment consolidations planning
- Ground and air transportation

Accomplishments

Acted as department head for 6 months while Production Control Special/Logistics supervisor was on leave.

Increased the on-time deliveries by 15% within the first year of employment.

Experience

Production Control Specialist/Planning & Expediting
HyPro — Cedar Falls, IA

Apr 2012

- Reconciled daily inventory in our LN system for the entire shop floor.
- Manually created shipments, assigned carriers and dispatched shipments.
- Coordinated rush orders and order changes.
- Completed all necessary customs documents and other paperwork.
- Acted as a liaison between logistics, carriers and customers.
- Actively suggested operational improvements to enhance quality, improve production times and reduce costs.
- Planned and laid out work to meet production and schedule requirements.
- Reviewed operations and conferred with technical or administrative staff to resolve production and processing problems.

Education

Accounting/Business MGT
Black Hawk Community — Moline, IL , US
Coursework in Business Finance