

Scott Borge

Wheeling, IL

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WORK EXPERIENCE

Warehouse Worker

Carsons - Mount Prospect, IL - November 2012 to October 2013

Unload trucks twice a week with incoming merchandise

Stock main floor with new merchandise

Back stock merchandise if all displays are full

Perform carry outs for customers when needed

Assemble displays for new merchandise and sale items

Assist customers daily

Organize back stock for main floor when needed

Separate merchandise accordingly for each department

General Laborer

Self employed - Wheeling, IL - April 2006 to November 2012

Performing general labor side jobs including the following:

Landscaping, painting, building decks, replacing cabinets, and refinishing basements.

General Warehouse Worker

Terrazo Marble and Supply - Wheeling, IL - June 2005 to October 2005

Picked orders, loaded and unloaded trucks, put stock away, moved stock around the warehouse, interacted with customers, drove a forklift, and wrapped materials for deliveries and customers.

Shipping and Receiving Clerk

Indeck Power and Supply - Wheeling, IL - December 2003 to October 2004

Loaded and unloaded trucks, performed UPS/FedEx duties, entered purchase orders and digital pictures of rental equipment into computer, inventory, created packing slips and bills of lading, wrapped pallets for trucks, and moved and removed inventory into proper locations.

Forklift Driver

formally Chicago Specialty - Wheeling, IL - 1999 to 2002

Certified on 16 power trucks, certified to operate all power trucks in company, trained to operate every machine in company: including the automatic bagging machines, blister box closer, sonic weld machine, and butt-weld machines. Received cargo at receiving dock, ensured contents of material, size, weight, and quantity. Responsible for picking, packing, and shipping of finished goods in shipping area. Issued outgoing orders, verified accuracy of parts, set up jobs, and distributed to the production areas.

Material Handler/Set

Moen - 1996 to 1999

Trained to set up and operate all production and warehouse equipment, including: automated bagging machines, blister box closer, sonic weld and butt-weld machines, operated a skin packaging in-line

machine requiring set up for heat, vacuum, and suction for different production runs. Operated and set up both blister packaging machines and clamshell machines, and performed as a back up forklift driver.

Production Piecework

Moen - 1995 to 1996

Assemble, inspect and pack plumbing supplies in the assembly department, and operated various types of heat seal packaging equipment such as, skin, blister, and clamshell.