

Michael Stene

12909 Harmony Circle ~ Burnsville, Mn 55337

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Objective: To utilize my skills and previous experience to obtain a position within a stable company that will allow me to learn and grow while my hard work & dedication will help the company move forward towards its future goals.

Work Experience

LOGISTICS INTERNATIONAL

Fulfillment Supervisor

July 2010, to September 2014

Shakopee, Minnesota

- Directly supervises all inbound and outbound fulfillment jobs to ensure instructions are carried out in a timely fashion
- Supervises the prompt and accurate filing, packing and shipping of orders
- Supervised team members; provide constructive feedback/coaching where needed; be alert for training opportunities; talk to and listen to employee's needs, concerns and suggestions
- Plans and supervises the training of employees in their proper performance
- Performs other duties as required

FEDEX

Package Handler

April 8, 2008 to July 2010

Shakopee, Minnesota

- Responsible for the physical loading, unloading and/or sorting of packages by hand, including lifting, pushing, pulling, carrying and placing, in a safe and efficient manner.
- Load & unload FedEx trucks in preparation for the day's deliveries.
- Maintained a 100% safety record.
- Assisted drivers on delivery routes as needed.

GROSS GIVENS MANUFACTURING

Forklift Driver and Manufacturing Technician

November 2006 to April 2008

St. Paul, Minnesota

- Forklift operator, electric and propane.
- Dismantling of manufacturing equipment for transportation to a new location.

Special Skills

- Forklift Certified
- Hazmat Certified
- Skilled in Microsoft Office programs such as Excel, and Word
- Ability to work under pressure

Education

Burnsville Senior High School
Dakota County Technical College
Sports Medicine Program

Burnsville, Minnesota
Eden Prairie, Minnesota

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References

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Relationship: Former Boss

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