

# Erik Bautista

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## PROFILE

A team leader and very assertive with 10 years warehouse experience, strong work ethic and advancement driven. Very dependable and hard-working always looking for ways to improve my-self and those around me. Seeking a position in warehouse with goals to advance.

## EXPERIENCE

**Receiving Corral Department, Grainger; Minooka, IL    Nov 2013- Present**  
Responsible for acquiring daily orders and pulling them through. Find parts that were ordered package them and prep them for delivery within required time. Other responsibilities included driving a fork-lift to move skids and pull down parts from racks. Helped other workers with their daily orders once my were completed.

**Bretford MFG., Schiller Park, IL    April 2009- Oct 2013**  
Machine programmer responsible for setting up punch press machines for my-self and others with daily rates. Once daily jobs were completed I would maintain the equipment as needed, oil, grease and clean. Also received material for equipment that was needed to operate and run machines.

**The Core Org., Elmhurst, IL    April 2008- April 2009**  
Began training on Digital and Laser printing equipment. Transferred files from network onto the printers and maintained quality control on print templates. Eventually becoming lead print operator. Maintained the printers on needed basis by chaining fusers, digital cores, printing drums, toners, and duplexers as needed.

## EDUCATION

**Hubbard High School Chicago, IL    1998- 2002**  
General Education

**Job Corps Chicago, IL    2003- 2005**  
High School Diploma  
Vocational Training in Bricklaying

**SKILLS**

Bilingual in english and fluent spanish. Experienced and careful forklift driver.  
Knowledgeable in computer software and operations.