SANELA STANIC

Cell: (219) 613-6212

7211 S. Wolf Rd. Apt 106A Indian Head Park, IL 60525

Email: sanela_stanic@yahoo.com

Multilingual-Serbian/Bosnian/Croatian (Verbal & Written) / Microsoft Office Suite / Secretarial Support

EDUCATION

Western Governors University

Bachelor of Arts: Elementary Education/Special Needs   **Exp. 2016**

Purdue University   **May 2014**

Associate of Arts: Early Childhood Development

Penn Foster Education   **July 2014**

Certification: Dental Assistant

EXPERIENCE

West Lake Special Education Cooperative   **Schererville, IN**

Paraprofessional   **8/2014-Current**

◆ Create classroom projects/learning activities for students based on their learning needs.

◆ Assist children one on one while maintaining overall focus.

◆ Communicate effectively with all levels of the academic facility.

Good Shepherd Day Care   **Merrillville, IN**

Teacher   **3/2013-3/2014**

◆ Created and implemented a curriculum that addressed all learning styles to ensure student development.

◆ Developed the ability to handle difficult situations.

◆ Maintained and documented student's activities, behaviors, meals, and naps.

◆ Helped children reach self-care milestones.

First Steps To Learning   **Schererville, IN**

Teacher's Assistant/Teacher   **11/2008-3/2013**

◆ Cultivated and put to action day-to-day routines that assisted and encouraged positive development.

◆ Supervised twenty-four children age ranges 3-5 years of age.

◆ Assisted with various activities such as storytelling, singing, and educational games.

◆ Helped implement activities to meet the physical, emotional, intellectual, and social needs of the children.

◆ Evaluated the capabilities and needs of children and worked with them to improve and reach goals.

ACCOMPLISHMENTS
◆ Created a program to educated and trained children with basic areas of development in order to prepare for preschool/kindergarten.
◆ Redesigned lessons plans with a creative spin to incorporate instructional and entertaining elements to maintain student interest.

QUALIFICATIONS
◆ Cardiopulmonary resuscitation (CPR)

◆ First Aid

◆ AED

◆ CPI