

Andrew Saine

Lima, OH
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Willing to relocate: Anywhere
Authorized to work in the US for any employer

WORK EXPERIENCE

Team Leader/Supervisor

Honda Of North America - Celina, OH - September 2013 to Present

Celina OH 09/16/13-present

Made sure product shipment went out on time.
Plan, prioritize and delegate work tasks to ensure proper functioning of the department.
Fixed all machines when they went down.
Made sure myself and other employees followed company and federal safety guidelines.
Determined the duties and responsibilities of my team members.
Scanned in all parts as they came into the department and made sure they were quality parts.
Performed data analysis and provided recommendations to management.
Spearheaded development of Quality Control and Management Department.
Oversaw the production process and managed the production schedule.
Prepared and maintained production reports and personnel records.

Service Manager

Olive Garden - Lima, OH - May 2004 to April 2013

Began as a dish washer.
Trained and worked in all hourly positions.
Ended as service manager.
Carefully interviewed, selected, trained and supervised staff.
Correctly calculated inventory and ordered appropriate supplies.
Recognized and formally acknowledged outstanding staff performance to boost company morale and productivity.
Promoted a positive atmosphere and went above and beyond to guarantee each customer received exceptional food and service.
Maintained a safe working and guest environment to reduce the risk of injury and accidents.
Conducted timely performance evaluations for all front of house staff.
Quickly identified problem situations and skillfully resolved incidents to the satisfaction of involved parties.

EDUCATION

Bachelor's of Applied Science in Engineering

The Ohio State University - Lima, OH
2013

Regents Diploma

Paint Creek High School - Bainbridge, OH
June 2004

SKILLS

Exceptional interpersonal communication Effective leader Consistently meet goals Inventory control and record keeping Material handling expertise Production line management Timely safety audits OSHA regulations Quality inspection