

Inkham Normany

6273 Gray St.
Arvada, CO
USA 80003

June 25, 2015

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Arvada, CO
USA 80003

Dear Hiring Manager,

I am seeking a manufacturing position that makes full use of my skills and experience as an assembly technician on a good team environment. Available for day shifts.

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6273 Gray St.
Arvada, CO
USA 80003
tel: 303-803-2595 email: Tahnsinghr@gmail.com

Experience

- Assembler II/Tester* August 2014 - June 2015
MKS Instruments (Boulder CO)
- Assemble, test and package gas valves.
 - Perform quality assurance inspections on finished product.
- Homemaker* March 2008 - August 2014
- Caring for children and maintaining household.
- Assembler/ Tester* April 2006 - March 2008
Inovonics (Louisville, COA)
- Assembled and tested home and personal alarm systems.
 - Operated soldering equipment for surface mount applications.
 - Train and educate new personnel and ensure compliance within corporate standards.
- Assembler/ Tester* February 2004 - March 2006
Delphi Medical Systems (Longmont, CO)
- Assembled commercial and biomedical systems in a modern environment.
 - Tested proper functionality of product and ensured compliance with manufacturing procedures.
 - Ability to multitask while remaining focused on main objective. A firm understanding of production environment and its' interaction with other departments.
 - Assist with the training of new personnel and provide feedback to engineering department on improvement of manufacturing procedures.
- Customer Service/ Sales* May 2003 - January 2004
Lord & Taylor (Broomfield, CO)
- Customer service representative for the ladies department.
 - Responsibilities included answering calls, providing solutions to customer issues and providing up to date product information.
 - Provide feedback and recommendations on product features to fill customer needs.
 - Recognized for quality customer support.
- Assembly Tech/ Troubleshooter* February 2000 - May 2003
Exabyte Corporation (Boulder, CO)
- Assembled computer storage drives in a modern manufacturing environment.
 - Test, troubleshoot, and repair hard drive equipment by implementing procedures and guidelines as directed by the engineering department.
 - Assisted co-worker efficiency by sharing best known techniques of product assembly within company guidelines.

Education

High School Diploma
South High School

September 1994 - June 1998

Skills

- Troubleshooting and problem solving
- Soldering
- Ability to analyze, asses, and provide feedback.
- Works we'll in a team environment.
- Interpret and convey instruction documentation.
- Extremely patient.

References

Jim Pellouchoud - MKS Instruments
jimpellouchoud@q.com / 3038235423
Juan Juarez - MKS Instruments
7205858814
Kathy Hauspie - MKS Instruments
7204805422