

Melinda Ortiz

Fremont, OH
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WORK EXPERIENCE

Operator

Revere Plastic Services - Clyde, OH - April 2015 to June 2015

Responsibilities

Inspect and pack tub rings

Packer

Bemis - Fremont, OH - August 2014 to March 2015

Responsibilities

inspect and pack lunchable trays for the customer

Accomplishments

Gave me more experience in factory setting

Skills Used

Gave me more experience in factory setting

Operator

Precision Automotive Plastics - Bellevue, OH - January 2014 to August 2014

Responsibilities

Inspect and pack parts

Accomplishments

Gave me more experience in factory setting

Skills Used

Gave me more experience in factory setting

Assembler, Quality, Inspector

Wilbert Plastic Services - Bellevue, OH - July 2011 to November 2013

Assembly

Whirlpool - Kelly's Services - Clyde, OH - March 2010 to June 2011

Crew

Journey's Family Amusement Center - Fremont, OH - February 2010 to March 2010

Skills

Basic/ Computerized Accounting

EDUCATION

Associate's in Executive Office Administration

Terra State Community College - Fremont, OH

2008 to 2010

Diploma

Old Fort High School - Old Fort, OH

August 2005 to May 2008

SKILLS

Forklift Driving, Quality Inspector, Assembly, Office Procedures, Microsoft Office 2007