

# Rufus Langdon

Saint Cloud, MN

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Authorized to work in the US for any employer

## WORK EXPERIENCE

### **Warehouse Worker**

Spartan Staffing - Brainerd, MN

#### Responsibilities

I Put books together and pack and stack books on pallets and i feed the machine by putting pages of the book in the different slots, witch is fast pace work, and also correct the mistakes of the machine, and keep area clean on down time if any at all.

#### Accomplishments

I worked at a fast pace, we got jobs done on time as a team, and i also never missed a day of work, call in sick,or late for work.

#### Skills Used

fast pace work, i put the books together quickly and as a team we finished a lot of jobs on time for Bang Printing on time, just a over all hard work ethic

### **Press Assistant**

Quad Graphics - Saint Cloud, MN - September 2012 to April 2014

#### Responsibilities

I was a press helper, I jog and stack magazines from off the press machine and stack them on pallets. I also help web machine when needed to. i help change plates for new jobs and i helped clean parts every so often.

#### Accomplishments

I was fast i kept up, i worked 16 days in a row so i always was there , i worked weekends if needed to, i learned how to do a lot of different things to help out on the press

#### Skills Used

i demonstrate that i was a hard worker and dependable and that i can pick up fast on what was going on the different press machines,because there were four machines.

### **Machine Operator/Packer**

Brainerd Dispatch - Brainerd, MN - September 2011 to June 2012

#### Responsibilities

Feed machine with newspaper Ads, stack pallets and put news papers together in the rite order

#### Accomplishments

I was always on time never late even when sick, so I was very dependable my time there

#### Skills Used

fast pace skills

EDUCATION

**High School Diploma in General Education**

Argo Community High School - Summit Argo, IL

1993 to 1997