

# Christy Mills

Alexandria, KY

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Authorized to work in the US for any employer

## WORK EXPERIENCE

### **Attending Northern Kentucky University for BS in Criminal Justice**

Northern Kentucky University - Highland Heights, KY - 2013 to Present

Target graduation date: May 2016.

### **Inventory Team Lead**

Psion Corporation - Hebron, KY - 2005 to 2013

Trained new hires on BAAN system, proper receiving, parts fulfillment and RMR processing.

\* Created process & procedures for each role in inventory department.

\* Responsible for removing slow-moving parts from inventory.

### **Inventory Technician**

BGI Staffing - Cincinnati, OH - 2004 to 2005

Responsible for hospital-wide inventory.

\* Identified all unknown parts, including verifying part numbers, stock numbers, size, dimensions and price.

### **Project Assistant**

AC Nielsen BASES - Covington, KY - 2003 to 2004

Supported Project Manager and Research Analysts

\* Researched database and updated it accordingly.

### **Fulfillment Supervisor**

Knowledge Networks - Cincinnati, OH - 2001 to 2002

Acted as backup for Logistics Center Manager and supervised alternate shifts.

\* Determine need, reported and ordered labor requirements of all staff.

### **Computer Technician/ Warehouse Associate**

MCSi - Erlanger, KY - 2000 to 2001

Lead Supervisor for Bar-coding department.

\* Responsible for training new employees in Quality Control.

### **Aviation Ordnance 2nd Class/ E-5**

US Navy - Oak Harbor, WA - 1990 to 2000

Certified team leader for ordnance handling crews.

\* Supervised ordnance loading on F/A-18 aircraft.

\* Used Military data entry programs for logging flight schedules and ordnance counts on a daily basis.

## EDUCATION

### **Bachelor of Science in Science/Criminal Justice**

Northern Ky. Univ. - Highland Heights, KY  
2013 to Present

**Associates in Criminal Justice**  
Gateway Tech College - Edgewood, KY  
2009 to 2012