

Kassandra Caraballo

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PROFESSIONAL, DEPENDABLE AND DEDICATED PERSON SEEKING A REWARDING WORK EXPERIENCE AND OPPORTUNITY TO HELP A BUSINESS MEET THEIR MISSION AND GOALS

Willing to relocate: Anywhere

Authorized to work in the US for any employer

WORK EXPERIENCE

CUSTOMER SERVICE REPRESENTATIVE FOR A FINANCIAL INSTITUTION

BBVA Compass - Caguas, PR - January 2014 to August 2014

BBVA COMPASS, WHERE I WOULD ASSIST CUSTOMERS IN PROVIDING EXTRAORDINARY SERVICE WITH THEIR BANKING NEEDS SUCH AS BALANCE, TRANSACTION, FUNDS TRANSFERS, REPLACING LOST/STOLEN DEBIT CARDS ETC.

COMPUTER SKILLS

MICROSOFT WINDOWS XP, WINDOWS VISTA, MICROSOFT OFFICE XP(WORD, EXCELL, POWERPOINT)

SALES REPRESENTATIVE

GREEN MOUNTAIN ENERGY - June 2011 to September 2012

WENT DOOR TO DOOR PROMOTING AND INFORMING CUSTOMERS ABOUT THE CLIENT, GREEN MOUNTAIN ENERGY, LEARNED VALUABLE COMMUNICATION AND PEOPLE SKILLS. IN ORDER TO BE SUCCESSFUL I LEARNED HOW TO REBUTTAL AND NEEDED TO KNOW THE PRODUCT KNOWLEDGE FROM INSIDE AND OUT.

ROW NEW YORK SUMMER LEADER

Row New York - Queens, NY - June 2008 to August 2008

CAMP COUNSELOUR, COORDINATED DAILY DAY CAMPS FOR GROUPS COMING FOR LEARN TO ROW DAYS AT ROW NEW YORK, TAUGHT ROWING TO CAMPERS FROM THE AGES 7-21 BY DEMONSTRATING TECHNIQUES AND INDIVIDUAL COACHING. LEARNED COACHING AND TEACHING INTERACTIVE SKILLS, GAINED PATIENCE TO WORK WITH PEOPLE OF VARIOUS AGES AND PHYSICAL ABILITIES.

EDUCATION

RENAISSANCE HIGH SCHOOL - Bronx, NY

September 2007 to 2011