

Benjamin L. Ginnever

159 South Sandusky Street, Tiffin, OH 44883 H: 567-207-6532 Benjaminginnever@yahoo.com

Professional Summary

Accomplished and energetic with a solid history of achievement in logistics. Motivated leader with strong organizational and prioritization abilities. Areas of expertise include time management, communication and teamwork.

Skills

- Critical Thinking
- Time Management
- Coordination
- Active Learning
- Judgment/Decision Making
- Complex Problem Solving

Experience

U.S. Navy-Columbus, OH

Logistics Specialist, Master at Arms, Sep 2011 – Present

- Monitor and authorize entrance and departure of employees, visitors, and other persons to guard against theft and maintain security of premises.
- Operate detecting devices to screen individuals and prevent passage of prohibited articles into restricted areas.
- Write reports of daily activities and irregularities.
- Stay qualified on unit specific weapons and equipment for mission readiness.
- Inventory of supply department and individual equipment issued for accurate accountability.

Penske Logistics, Adecco-Clyde, OH

Logistics Clerk May 2014 – January, 2015

- Confer with customers or supervising personnel to address questions, problems, or requests for service or equipment.
- Record and maintain files or records of customer requests, work or services performed, charges, expenses, inventory, or other dispatch information.
- Arrange for necessary repairs to restore service and schedules.
- Order supplies or equipment and issue them to personnel.
- Verify attendance, hours worked, and pay adjustments, and post information onto designated records.

Toledo Molding and Dye Inc., Pyramid-Tiffin, OH
Material Production and Logistics Clerk, Sep 2012 - Sep 2013

- Review documents, such as production schedules, to determine material requirements or material priorities.
- Confer with department supervisors or other personnel to assess progress and discuss needed changes.
- Confer with establishment personnel, vendors, or customers to coordinate production or shipping activities and to resolve complaints or eliminate delays.
- Record production and shipping data, including volume produced consumption of materials.
- Maintain shipping files, such as label generation, engineer files, and part orders.

Education

Terra State Community College- Fremont, OH
Associate of Science: Police Science, Sep 2012

Columbian High School- Tiffin, OH
High School Diploma: All required May 2011

References

Al Wade - Operations Manager, Penske Logistics – P: 419-547-2842 Address: 600 N Woodland Rd. Clyde, OH

Caleb Schuler – Lead Supply Petty Officer, U.S. Navy – P: 937-305-0600 Address: 7221 2nd St. Columbus, OH

Dylan Richards – Shipping Group leader, Webster Industries – P: 567-220-9637 Address: 112 Greely St. Helina, OH