

Matthew Clark

Material Handler, Temporary Position through Staffing Service

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Obtain a supervisory position within a manufacturing or service industry.

WORK EXPERIENCE

Material Handler, Temporary Position through Staffing Service

Yarde Metals - Streetsboro, OH - 2014 to 2015

Material handling of bar and sheet metal

- ◆ Equipment calibration
- ◆ Shift management of subordinate employees
- ◆ Forklift operation
- ◆ Loading dock responsibilities
- ◆ Stockroom duties
- ◆ File maintenance
- ◆ Customer order distribution

Material Handler

Newell Rubbermaid - Akron, OH - 2013 to 2013

Material handling for the plastics industry

- ◆ Technical trainer
- ◆ Seasoned lockout/tagout professional
- ◆ Customer order fulfillment
- ◆ Barcode/kanban system maintenance
- ◆ Safety report creation, maintenance and distribution to upper level management
- ◆ Corporate policies and procedures implementation and preservation

Warehouse Clerk

Terry's Tire Town - 2012 to 2012

Forklift operation and maintenance

- ◆ Loading dock operations

Foreman

Kleen Kut - Akron, OH - 1998 to 2011

Sales and service of client accounts

- ◆ Installation of products and services for the home leisure industry
- ◆ Architectural landscaping
- ◆ Customer retention
- ◆ Customer quotes
- ◆ Seasonal management
- ◆ Conflict management

Warehouse Laborer

Hillandale Farms - Akron, OH - 2002 to 2008

Inventory control

- ◆ Customer order attainment
- ◆ Shipping and receiving duties
- ◆ Warehouse management
- ◆ Warehouse report and procedures upkeep

ADDITIONAL INFORMATION

CORE COMPETENCIES

Inventory Control ROHS/NAFTA Proficient ASTM Licensed Forklift Operator

OSHA/HAZMAT Proficient Personnel Management Time Management

Logistics Team Management/Team Building Excellent Communication Materials Handling

Shipping/Receiving Customer/Supplier Relations Landscaping ERP Maintenance Scale Operation

SOFTWARE PACKAGES

SAP Microsoft Excel

SAP Business Warehouse Microsoft Access

Oracle Microsoft Power Point

Microsoft Outlook Microsoft Word