

Laura Hovda

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Work History

Underwriter 1

Urban Lending Solutions - Highlands Ranch,

3/2015 to /

CO

- Maintained In-depth, Up-to-date Knowledge Of Compliance Issues To Prevent Procedural Errors
- Analyzed And Interpreted Insurance Coverage, Policies, Procedures And Reports.
- Evaluated Reports And Other Supporting Documents For Compliance.
- Underwrite Loans For Borrowers.
- Monitored Events And Trends In Underwriting.
- Provide Assistancess To Borrowers.
- Interacted With Clients To Assess Their Financial Needs And Growth Opportunities.
- Analyzed Document And Prepared Reports Based On The Analysis.

Loan Solutions Specialist

Credit Union Of Colorado - Denver, CO

3/2014 to 1/2015

- Provided Customers With A Full Range Of Banking Services Including Strategic Financial Planning Consistent With Their Goals And Financial Situations
- Performed Mortgages, Auto Loans, And Credit Card Maintenance.
- Able To Perform Multi-tasking
- Customer Service Ethics
- Outbound Customer Service Support
- Inbound Customer Service Support
- Created Procedures For Safekeeping And Control Of Assets, Records And Loans

Title Officer

First American Title - Denver, CO

3/2013 to 2/2014

- Ensure Proper Implementation Of Council Policies And Procedures

- Managed Bills, Policies, Invoices, Checks And Contracts
- Answered Inquiries And Responded To Requests By Accessing Computerized Financial Information
- Assisted Clients In The Purchase And Sale Of Residential Homes, Escrow Questions, Title Questions.

Loss Mitigation Specialist II

Colorado Housing And Finance - Denver, CO

3/2007 to 2/2013

- Inbound And Outbound Bilingual Collection Calls.
- Collect And Review Loss Mitigation Packages From Borrowers.
- Collect Monthly Payments, Payoff For Short Sales,
- Modification Programs, Short Sales, File Claims.
- Analyzed Document And Prepared Reports Based On The Analysis.
- Handle VA,FHA, Conv. Rural Loans, Gennie Mae Loans.
- Escrow, Taxes, Payoffs,

Education

High School Diploma: Psychology

1984

Colegio De Ciencias Y Humanidades - Mexico City

Skills

- Excellent verbal communication skills
- Demonstrate confidence
- Work well with teams
- Problem Solver
- Ability to work under pressure
- Flexible and able to adjust to the work environment
- Multi-tasking
- Strong work ethics