

YAHOO! MAIL

Subject Re:
From Danielle Saleem <dsaleem2014@yahoo.com>
To Danielle Saleem <dsaleem2014@yahoo.com>
Date Mon, Apr 27, 2015 at 5:25 PM

[Sent from Yahoo Mail on Android](#)

From: "Danielle Saleem" <dsaleem2014@yahoo.com>
Date: Mon, Dec 22, 2014 at 1:16 AM

Danielle A. Saleem
2602 Fenton Avenue
Cincinnati, OH 45211
(513)709-5657
dsaleem2014@yahoo.com

QUALIFICATIONS

Basic Typing Skills

Type 42 words per minute

Basic Computer Skills

Computer skills including Microsoft word, PowerPoint & Excel

Customer service experience

Experience working with the public

Ability to work as a member of a team

Child care experience

Maintain cleanliness on the job

Data entry skills

Experience working with older adults

Primary Strengths

Goal-oriented

Outgoing personality

Creative

Excellent written communication

Experienced team member

Active

Ability to work independently

Good with numbers

Quick learner

EDUCATION

Western Hills University High school

2144 Ferguson Road

Cincinnati, OH 45238

(513)363-8900

Graduation Date: May 22 2014

University of Cincinnati blueash

9555 Plainfield rd

Blueash, OH 45236

Major: dental hygiene

HONORS and ACTIVITIES

Member of junior varsity (2009-2010)

Honor Roll (2011-2012)

Member of Varsity cheerleader (2012-2013)

Breast Cancer Walk (Oct. 2013)

JCG Historian (2013-2014)

EXPERIENCE

Cycle counter, groupon

Hebron, KY; November 2014 till present

Duties include counting and correcting product
Entering correct data into system.

Culinary Team, Cincinnati Zoo & Botanical Garden

Cincinnati, OH; August 2014 till November 2014

Duties Included cashier, expo, clean up.

Telephone Interviewer, Sirs Inc

Highland Heights, KY; August 2013 till August 2014

Duties Included surveying people, put data into computer.

Child Care Provider, Paradise Daycare

Cincinnati, OH; August 2011 to July 2013

Duties included watch kids, feed/ cook for kids, clean up after kids.

REFERENCES

1.) Victoria Perkins

Career Specialist

Jobs for Cincinnati Graduates

(513)363-8732

(513)617-3089

2.) Eric Vincent

Spanish Teacher

Western Hills University High school

(513)363-8900

3.) Jason Wilks

College Readiness Coordinator

Western Hills University

(513)363-8900

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