

Richard Colletti

Boulder, CO

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Authorized to work in the US for any employer

WORK EXPERIENCE

Camp Jack/ Wrangler

Long Draw Outfitters - Jackson Hole, WY - August 2014 to October 2014

Chemical manufacturer warehouse manager

Seal n' Lock Systems Corp - Tampa, FL - December 2012 to July 2014

Responsibilities

- Designed, built, and managed the main production facilities
- Managed multiple employees
- Provided technical expertise, leadership and direction to various work groups
- Blending specialist of all chemical products
- In charge of all raw material ordering
- Shipping and receiving
- Quality control
- Monthly Inventory
- Toyota certified forklift operator
- Worked closely with process chemists and chemical technicians to ensure maximum output levels and the efficient running of the production facility
- Supervised production lines
- Developed strict safety guidelines are making sure they are adhered to
- Research and development
- Automated equipment set-up and maintenance
- Attend weekly progress meetings with other members of the development team

Accomplishments

Designed, built, and managed full operations of manufacturing.

Certification instructor and Sales representative

Seal n' Lock Systems Corp - Tampa, FL - February 2011 to December 2012

Responsibilities

- Traveled the country instructing certification courses
- Live hands-on demonstrations for contractors
- Large project consultant
- Tradeshow representative
- Sales representative

Accomplishments

Gained multiple new accounts during this period. Trained and certified many new customers on how to properly apply our product.

Skills Used

Communication, management, public speaking.

Owner and operator

Paver Restoration - Tampa, FL - January 2010 to December 2011

Responsibilities

- Owner and operator
- Brick paver restoration (cleaning and sealing)
- Sales and estimates
- Accounting
- Customer support
- On the job problem solving
- Provided all customers with high quality work at an honest price

EDUCATION

High school or equivalent in Hardscape

Avon Old Farms School - Avon, CT

2005 to 2009