

Nicholas Butz

Sales Representative Christy's Sports

Glendale, CO
Nbutz27@gmail.com - 970-672-7900

A dedicated, helpful Customer Service Representative with experience in different business sectors. Able to work independently and use in-house resources effectively, such as online databases, word, and other technologies. Have good problem resolution procedures.
Authorized to work in the US for any employer

WORK EXPERIENCE

Sales Representative Christy's Sports

Winter Season - Keystone, CO - December 2014 to April 2015

Greeted customers

- Handled equipment for customers
- Fitted skis and snowboards for customers
- Responsible for store appearance

Benefits Coordinator

Pacific Dental Services- University Hills Modern Dentistry - July 2014 to December 2014

Arrange schedules for Doctors

- Effectively answered patients questions, concerns
- Coordinate patient's treatment plans
- Gained a financial commitment from our patients

Server, Sales, and Marketing

"Healthy Café" - Denver, CO - April 2014 to July 2014

Greeted Customers and provided prompt, friendly customer service

- Operated restaurant machinery
- Maintained a clean environment
- Monitored expenses

Painter

Greeted customers and provided excellent customer service

Olive Garden - Boulder, CO - August 2011 to February 2012

Conscientiously took reservations

- Assisted with cleanliness in the restaurant

EDUCATION

Forestry, Natural Resources

Front Range Community College - Fort Collins, CO
2012 to 2013

High School Diploma in Business

Carmel High School - Carmel, IN

2008

Business Management for 1

Ivy Tech Community College - Indianapolis, IN

ADDITIONAL INFORMATION

Skills

- 9 years of customer service work
- 11 years of computer experience
- Outstanding communicator with management and customer
- Expert research skills and following procedures