

# Marie Hayes

8501 E. Alameda Ave  
#1035  
Denver, Colorado 80230

Mobile: 303-668-8990  
Email:mariehayes128@yahoo.com

## ***Pharmacy Technician***

PDC Pharmacy, Boulder, Colorado

Feb 2012-Jul 2013

Stocking medications  
Assist pharmacists in filling prescription  
Filing documents  
Checking that all medication and the proper information are in the right delivery bag

## ***Pharmacy Technician***

SeniorX Pharmacy, Louisville, Colorado

May 2007-Apr 2011

Assist pharmacists in filling prescriptions  
Ordering and stocking medications  
Compounding of liquids, powders and ointments  
Preparation of IVs  
Filling emergency IV kits

## ***Office Administrator***

MSI LLC, Broomfield, Colorado

Jan 2005-Apr 2007

Handled incoming and outgoing mail  
Managed documents for new home owners  
Data entry  
Faxing, copying, distribution and light phone work

## ***Packaging Technician***

Geneva Pharmaceuticals, Broomfield, Colorado

Apr 1990-Mar 2003

Mechanical setup of assembly line machinery  
Trouble-shooting mechanical failures  
Bottling, labeling and packaging drug medications  
Documentation in accordance with FDA regulations  
Cleaning equipment between batches

## ***Education***

PIMA Medical Institute  
Thornton, Colorado  
Graduated with honors  
Perfect attendance  
Worked full-time while attending school

Jun 2006 – Apr 2007