

ASHLEY SHED

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WORK EXPERIENCE

PAPPASITOS CANTINA WEBSTER TX

server February 2011 - Present

Check with customers to ensure that they are enjoying their meals and take action to correct any problems. Collect payments from customers. Write patrons' food orders on order slips, memorize orders, or enter orders into computers for transmittal to kitchen staff. Prepare checks that itemize and total meal costs and sales taxes. Take orders from patrons for food or beverages. Check patrons' identification to ensure that they meet minimum age requirements for consumption of alcoholic beverages. Perform cleaning duties, such as sweeping and mopping floors, vacuuming carpet, tidying up server station, taking out trash, or checking and cleaning bathroom.

CHILDRENS ENCHANTED LEARNING CENTER PASADENA TX

teacher July 2013 - June 2014

Establish and enforce rules for behavior, and procedures for maintaining order. Organize and lead activities designed to promote physical, mental and social development, such as games, arts and crafts, music, storytelling, and field trips. Teach basic skills such as color, shape, number and letter recognition, personal hygiene, and social skills. Observe and evaluate children's performance, behavior, social development, and physical health. Provide a variety of materials and resources for children to explore, manipulate and use, both in learning activities and in imaginative play. Serve meals and snacks in accordance with nutritional guidelines. Establish clear objectives for all lessons, units, and projects, and communicate those objectives to children. Meet with parents and guardians to discuss their children's progress and needs, determine their priorities for their children, and suggest ways that they can promote learning and development. Confer with other staff members to plan and schedule lessons promoting learning, following approved curricula. Attend professional meetings, educational conferences, and teacher training workshops to maintain and improve professional competence.

EDUCATION

ALVIN HIGH SCHOOL ALVIN TX

High School Diploma, May 2006

SAN JAC PASADENA TX

Completed coursework towards child development, Dec 2012

I have completed 46 hours of college including but not limited to computer skills, English literature and more

Additional Skills

I am a very fast learner and eager to learn new things I find it easy to get along with co-workers, and I am very approachable. When put on a task I work on it with pride with lots of hard work and complete the task to the best of my ability.