



Angelo Carreras <carrang35@gmail.com>

Resume

1 message

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Fri, Jan 2, 2015 at 12:22 PM

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Objective

To use my current skills and abilities in a professional work environment, where I can be a team player and strive towards a companies goals.

Skills

- Great Customer Skills and 15 years of Experience with Banking.
- Cash and Check Handling experience and can lift up to 75 lbs.
- People Oriented and can work great under pressure.
- Clean room environment, Security and Monitoring.

Employment History

Sunshine Building Maintenance Inc. October 2014-December 2014 Lakewood, CO.
 Terumo BCT-House Keeper

- Cleaned and maintained clean room of a medical kit facility in a timely manner.
- Recycle dumping of access material, plastic, vinyl, etc..
- Training in hazardous chemicals and spills.

Correctional Management Inc. February 2014-October 2014 Denver, CO
 Correctional Tech 1

- Monitored camera, clients whereabouts, meals and chores.
- Client intakes, Client discharges, Client house counts.
- Random UA's, Random BA's, Pat searches,
- Answer incoming calls.

Brinks. June 2013-February 2014 Aurora, CO.
 Cash Logistics Processor

- Audit incoming valuables such as cash, after each shift to ensure proper accounting.
- Data entry on an ITRACK system with serial format and quantity amounts.
- Load coins onto armored trucks and send them on their designated routes.
- Delivery Driver that would be routed all throughout the Metro area of Denver.

Wells Fargo. August 1999- June 2013 Denver, CO.
 Equipment Operator II.

- Operated a 3890 IBM Sorter Machine which separated personal, wholesale and payroll accounts through bank branches.
- Clerical duties related to reconciling, and balancing accounts on a daily basis.
- Cover the work director position during breaks or when out of the office.
- Processing checks efficiently with little to no errors and work with co-workers to ensure that all deadlines are met.

- Perform Micr Quality Analysis, quality control on new wholesale accounts that create their own checks and ensure proper processing platforms (roughly 30-50 accounts a day).
- Utilize a GTX Micr and Image Qualifier and understand the uses of the ANSI standards for Guidelines in completing quality control.

Education.

Emily Griffith Opportunity

Class of 1998 High School Diploma Denver, CO.