

Dickey Maxwell

Warm and friendly willing to go the extra mile

Wichita Falls, TX

maxwelldickey@yahoo.com - 9402374549

Sales, inventory control, clerk, warehouse, account management, collections, customer service, general labor .
Authorized to work in the US for any employer

WORK EXPERIENCE

self

self - Wichita Falls, TX - October 2014 to February 2015

Responsibilities

Remove unwanted items from evicted homes as well as clean lots and general haul off .

Shipping receiving clerk

Fastbreak Sportswear - Wichita Falls, TX - February 2012 to September 2014

Responsibilities

Supply orders of clothing to local screen printer. Unload trucks, inventory control, entering data on spreadsheet, scan files, communicate with several companies by phone or text to organize art and shipping details .

Accomplishments

Learned more about pushing myself in a very diverse and sometimes trying environment.

Skills Used

10 key, computer, scan, fax, phone work, some heavy labor, excel, word and other office duties .

Sales Representative

RRR Exteriors - Wichita Falls, TX - March 2005 to February 2012

Responsibilities

Selling service and supplies as well as support.

Accomplishments

Worked with community leaders for the city of Wichita Falls .

Skills Used

Math writing and computer

Installation and sales

Time Warner - Wichita Falls, TX - April 2001 to January 2005

Responsibilities

Installation and sales of cable phone and internet service.

Accomplishments

Earned a trip to Vegas by being the areas leading rep.

Skills Used

Selling door to door installation dis connections, community events .

EDUCATION

Radar storm spotter training

National Weather Service Norman - Norman, OK
2003 to 2003

cusomer service computer training

VRJC - Wichita Falls, TX
2001 to 2001

Hirsch Highschool - Wichita Falls, TX
1985 to 1989

ADDITIONAL INFORMATION

References

Harold Holmes 2108720356 RRR EXTERIORS
Orlando Vargas 9408677770 Fastbreak Sportswear .