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**OBJECTIVE:** To obtain a challenging position in which I can utilize my expertise, knowledge and experience.

**SUMMARY** I am a very talented individual seeking a position where excellence is the only exception. I have over 10 years warehouse experience as well as shipping and receiving. I am very smart and can adapt and overcome many situations I am placed in. I am the last resort because I get the job done effectively and efficiently.

**02/2014-Present Materials logistics specialist American Airlines Queens NY**

- receive and inspect incoming freight as well as outbound freight
- complete daily cycle counts
- issue out needed parts to mechanics
- provide courteous and professional customer service to passengers as well as fellow co-workers

**09/2010-Present Materials specialist JetBlue Airways Queens, NY**

- receive and inspect incoming freight as well as outbound freight
- complete daily cycle counts
- issue out needed parts to mechanics
- provide courteous and professional customer service to passengers as well as

**fellow co-workers**

06/09-09/2011 warehouse Associate NNR Global logistics Valley Stream NY

load and unload incoming freight

- Keep inventory up to date daily
- Sort and ship freight out to its destination
- Ship some freight using fedex as well as ups worldship
- Well trained in using forklift and other hand tools to get the job done effectively and safe

10/ 08 – 05/09 Child care worker Mercy First Syosset, NY

- Provide child supervision in a rehabilitation facility
- Teach children different coping skills
- Provide a positive nurturing environment

01/07 – 12/07 **Supervisor** Power Installations Richmond, VA

- Provide estimates, quotes and bids for a variety of projects.
- Review blueprints and specifications of office layout with customer.
- Responsible for planning, scheduling and installation of office furniture / components.
- Supervise 3-5 man crews for installation of modular office furniture systems, coordinate work schedules and timesheets.
- Deliver and install office furniture and components.
- Clientele/Projects include: Philip Morris, Chase Business, and Creative Office Solutions.

02/06 – 01/07 **Foreman/Driver** Richmond Commercial Service Richmond, VA

- Delivered and installed office furniture and components
- Moved office furniture, commercial and residential.

04/05 – 03/06 **Installer/Driver** Accurate Installations Richmond, VA

- Delivered and installed office furniture and components

01/03 – 12/04 **Foreman/Driver** Creative Office Environments Virginia Beach, VA

- Delivered and installed office furniture and components.
- Reconfigured furniture according to blueprints.

- Supervised warehouse staff.

**EDUCATION AND TRAINING:**

2001-2002	<b>Old Dominion Job Corp</b>	Monroe, VA
	<ul style="list-style-type: none"> <li>• Studied Information Technology</li> <li>• Acquired experience in computer technology</li> <li>• Experienced with numerous software operating systems</li> <li>• Obtained IT Certification and GED</li> </ul>	
1999-2001	<b>August Martin High School</b>	Jamaica, NY

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**EDUCATION:**

- ❖ **Old Dominion Job Corp**
  - IT Certification and GED.

**EMPLOYMENT**

- ❖ **JetBlue Airways (September 2011 – Present)**
  - JFK Hangar 81 & Terminal 5 Materiel Specialist.
- ❖ **NNR Global Logistics (June 2009 – September 2011)**
  - Forklift Operator & Warehouse Associate.
- ❖ **Mercy First (October 2008 – May 2009)**
  - Child Care Service Provider.
- ❖ **Power Installations (January 2007 – December 2007)**
  - Supervisor of Office Furniture Installation Division.
- ❖ **Richmond Commercial Service (February 2006 – January 2011)**
  - Forman & Trucker Helper/Driver.

❖ **Accurate Installations (April 2005 – March 2006)**

- Office Furniture Installation & delivery.

**SKILLS**

- ❖ Profound literacy in current Microsoft Office Suites, Microsoft Server applications, Fedex systems integration, UPS systems integration, Remote Desktop Connection applications, Citrix XenApp, Apple OS, & Cisco phone products.
- ❖ Substantial experience in warehouse, maintenance materials, logistics & systematical operations or procedures.
- ❖ Able to manage and complete projects both big & small with little or no supervision.
- ❖ Experience working cooperatively & communicating with individuals at various skill levels to work quickly at task solving for solutions.